



Acres of Fun Childminding

## Dropping off /Collecting your children

I appreciate you may be in a hurry when dropping off and collecting your children. I am happy to take your children from you in the hall of my home if it's easier for you to get off straight away. At times I may have children arriving at the same time and these times can become busy with sharing information about the child etc. I am happy to listen to your information should it be possible with respects to the other children.

I do use daily diaries to share information back and forth and would welcome the use of these by yourselves to enable you to put down information regarding your children which you think may be of use to me that day.

I find that by using these diaries information doesn't become forgotten and I can read it at a time where I can take in everything you want me to know.

I would appreciate that you stick to contracted times when dropping off children. Coming early may result in me not being ready to take your child which will result in you having to wait . Late drop offs can be disruptive to the plans I have that day and the other children. I have strict school run/ nursery times that I have to follow and won't be able to wait for children arriving late around that time. If we do leave before you arrive then I will have my mobile on me and it will be up to you to ring to find out where we are.

When collecting your child I would appreciate prompt collection. I will have your child ready to go home and they will have been pre-warned. Should you wish to collect your child more than 15 mins earlier than contracted times I would appreciate being told. This will make sure I am at home at the right time and that your child will know what time bedtime is and they won't be in the middle of an activity. From past experience taking a child mid activity means the child

leaves unhappy at being interrupted. It's always nicer for both parent and child to follow a hometime routine.

Again collection time may be a busy time. I am happy to talk over anything you may wish should I be able. If I have other children with me then this may not be possible and another time may have to be arranged. I will use the daily diary to inform you of your child's time with me.