



## Acres of Fun Childminding

### Medicines

As a childcare provider I will ensure that I implement an effective procedure to meet the individual needs of a child when administering medicines. In order to achieve this I will do the following:

- Keep written records of all medicines administered to children in my care.
- Inform parents when a medicine has been administered including the time and dosage.
- All medicines will be stored in the kitchen and kept strictly in accordance with the product instructions and in the original container in which it was dispensed.
- I will obtain prior written permission from parents for each and every medicine to be administered before any medication is given.
- I will work in partnership with parents to ensure the correct medication, dosage etc is given.
- If the administration of prescription medicine requires technical/medical knowledge then I will attend training from a qualified health professional. The training should be specific to the child in question.
- Prescription medication will only be administered to the child it is prescribed for by a doctor, dentist, nurse or pharmacist.
- Non-prescription medication such as pain and fever relief will only be administered with parents' previous written consent and only when there is a health reason to do so.
- I will never administer medicines containing aspirin to a child under the age of 16 unless they have been prescribed by a doctor.
- If I do not administer the medicine whilst the child is in my care I will inform parents of who will be responsible for the administration of medicines to their child.
- If I have a child in my care with long-term medical needs then I will ensure that I and any co-workers have sufficient information about the child's medical condition and will work in partnership with parents to assist the administration of any prescribed medication.