



## Acres of Fun Childminding

### Outings Policy

It is my policy to keep children safe on outings whilst in my care.

In order to do this I will ensure that:

- I carry out a trial run and full risk assessment of the proposed outing
- I obtain written parental permission for children to take part in regular, local outings whilst in my care and specific written permission for a longer or more involved outing
- I take essential records and equipment for each child on outings as necessary, including contact telephone numbers for parents, a first-aid kit and a mobile telephone
- I keep records for parental inspection of any vehicles in which children are transported, including insurance details and a list of named drivers
- I will ensure that any driver transporting children in their own vehicle has adequate insurance cover
- I adhere to my lost child procedure and make parents aware of the procedures in that procedure.

I have read and understood the outing policy

Childminder's name	
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Date policy was written	
This policy is due for review on the following date	